

**POSITION DESCRIPTION**  
**Department Head, Department of Computer Information Systems and Business Analytics**  
**James Madison University**

James Madison University's Department of Computer Information Systems and Business Analytics (CIS & BSAN) invites applications and nominations for the position of Department Head. The Department of CIS & BSAN is an academic unit of the College of Business and has 26 full-time faculty members, over 650 CIS majors, 100 CIS minors and more than 50 BSAN minors. In addition, the Department supports the College by providing core business classes in information systems, business analytics, and operations management. The Department places a primary emphasis on its undergraduate programs that includes hands-on projects, laboratory exercises, case analyses, and engaging classroom experiences designed to prepare graduates to work independently and in team-oriented environments. The CIS program is accredited by ABET, and ranked #5 in the U.S. and #1 in Virginia by College Factual.

In addition to high involvement in undergraduate education, departmental faculty members play a vital role in the delivery of the College's Executive Leadership MBA, Innovation MBA and Information Security MBA programs. Outside the academic community, faculty members maintain strong connections with the consulting industry in Northern Virginia and Richmond, and interact regularly with members of the Department's advisory board.

The AACSB-accredited College of Business includes nationally ranked undergraduate and graduate programs. Five years post-graduation, Virginia residents attending the College had the highest return-on-investment of the 82 business schools included in Poets & Quants 2017 undergraduate business program ranking. In 2018, the Information Security MBA was recognized as #1 in the nation for the Best Online Information Security MBA Programs, and #16 in the Princeton Review's list of the top 25 Online MBA Programs. The College includes the Center for Entrepreneurship, Center for Professional Selling, Small Business Development Center, Capital Markets Lab, Madison Consulting, and other programs focused on outreach and engagement with the business community. Our very successful alumni hold C-suite positions at major corporations including SAP, Fidelity, Bank of America, IBM, McKinsey & Company, Deloitte, KPMG, and other Fortune 500 companies and readily engage with the College. The faculty are teacher-scholars who are collaborative and supportive colleagues. The College has approximately 4,100 students in its AACSB programs and is highly regarded across the JMU campus community.

Located in Virginia's beautiful Shenandoah Valley, JMU is a highly selective, diverse, regional, comprehensive, student-oriented institution with a growing national reputation. The student body includes approximately 21,000 undergraduate and 1,900 graduate students, and over 900 full-time instructional faculty. JMU offers strong liberal arts and professional programs in a variety of disciplines. The University is committed to innovation, superlative teaching and scholarship. JMU has achieved national recognition for the quality of its academic programs and has been repeatedly identified as a best-buy for students.

**Duties and Responsibilities:** The candidate should be able to provide strong and effective leadership for the Department. The candidate should also be capable of representing and promoting the CIS & BSAN Department to both internal and external stakeholders. The department head will be responsible for academic, administrative, and budgetary matters, as well as effective liaison within the College and University. The candidate will be expected to promote diversity, access and inclusion among students, faculty and staff.

**Qualifications:** The candidate must possess an earned doctorate in information systems, operations management, management science, or closely-related fields. The position requires credentials appropriate for a tenured appointment at the rank of Professor or Associate Professor in the Department of CIS & BSAN. Experience with AACSB and ABET are preferred.

**IMPORTANT NOTICE TO ALL APPLICANTS:** To apply go to **JobLink.jmu.edu** and reference posting number 6365. Candidates interested in faculty positions at the University must complete the online employment application in the JMU JobLink system and upload the following documents through the site:

- Cover letter
- Curriculum vitae
- List of three references
- Statement of leadership philosophy
- Statement of their commitment related to diversity, access and inclusion
- Statement of teaching and research philosophy

Incomplete applications or applications submitted through email or postal mail will not be considered. The position is effective July 1, 2020. Review of applications will begin Oct 15, 2019. Salary will be commensurate with experience. Interested parties may contact Dr. Hui Sono, Department Head of Finance and Business Law and Search Chair, by email at [sonohh@jmu.edu](mailto:sonohh@jmu.edu). All offers of employment are contingent upon a criminal history check.

James Madison University is an equal opportunity employer committed to creating and supporting a diverse and inclusive work and educational community that is free of all forms of discrimination. This institution does not tolerate discrimination or harassment on the basis of age, color, disability, gender identity, genetic information, national origin, parental status, political affiliation, race, religion, sex, sexual orientation, or veteran status.

We promote access, inclusion, and diversity for all students, faculty, staff, constituents, and programs, believing that these qualities are foundational components of an outstanding education in keeping with our mission. The University is interested in candidates whose experience and qualifications support an ongoing commitment to this core quality. Anyone having questions concerning discrimination should contact the Office for Equal Opportunity: (540) 568-6991.